

ADVANCED CERTIFICATION APPLICATION

<input type="checkbox"/> NMDPS CERTIFIED LAW ENFORCEMENT OFFICER	<input type="checkbox"/> NMDPS CERTIFIED PUBLIC SAFETY TELECOMMUNICATOR
<input type="checkbox"/> INITIAL APPLICATION <i>(have never received an Advanced Certification)</i>	<input type="checkbox"/> SUPPLEMENTAL APPLICATION <i>(have previously received Advanced Certification)</i>
CERTIFICATION LEVEL REQUESTED:	
<input type="checkbox"/> Intermediate	<input type="checkbox"/> Command
<input type="checkbox"/> Advanced	<input type="checkbox"/> Executive
<input type="checkbox"/> First-Line Supervisor	

Certification Fee for each certificate requested **(Intermediate- \$25.00, Advanced -\$35.00, First-Line Supervisor - \$50.00, Command- \$100.00, and Executive -\$100.00)**
Payment must be in the form of Purchase Order, Money Order, or Agency Check. \$ _____
Certificates will not be issued without payment.

<i>Please type or print all information.</i>			
NAME _____ <small style="display: flex; justify-content: space-between; width: 100%;">Last First Middle Maiden</small>			
Date of Birth (mm-dd-yyyy)		Social Security Number or Certification Number:	
Applicant Address: (street) (city) (state) (zip code)		Personal Contact information: Phone #: (____) _____ - _____ Email: _____	
Date of New Mexico Law Enforcement/ Public Safety Telecommunicator Certification:	Rank/ Title:	Date of Rank/ Title Acquired:	
Employing Agency: _____ <small style="text-align: center;">Please type or print</small>			
Agency Address: _____ <small style="display: flex; justify-content: space-between; width: 100%;">Street or PO Box City State Zip</small>			
Agency Contact: _____ Phone #: (____) _____ - _____			

- ✓ A complete application packet containing copies of all training certificates and other supporting documentation must be submitted.
- ✓ Only advanced training certificates attached to an application for a specific advanced level certificate will be processed. **Maintenance training hours will not be applied.**
- ✓ **The number of training hours and date must be indicated on each certificate.**
- ✓ College credit will not be counted without an original official transcript. A maximum of 400 training hrs. may be applied to Advanced and above certificates at a ratio of 15 training hours to 1 college credit hour.
- ✓ Application packets which do not meet these requirements will not be processed and will be returned to the applicant.

ADVANCED CERTIFICATION WORKSHEET:

Please use additional sheets as necessary

APPLICANT NAME		DEPARTMENT					
Course Title	Dates of Attendance		Course Sponsor/ Instructor	Course Hours College Credit Hours CEUs	Hours Credit 15:1 10:1	Certificate Attached Y/N	Reject Code
	From	To					

Rejection Codes: **M** – Maintenance **B** – Basic Academy **H** – Hours not listed on Certificate **C** – College Credit, Transcript not Submitted **N** – Not LE Related **O** – Other

DPS USE ONLY	GRAND TOTAL HOURS
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TOTAL HOURS THIS PAGE